# Camper / Parent Handbook 2024

The Lyric's

AWESOME!

Summer Camp

#### Welcome!

Welcome to The Lyric's AWESOME! Summer Camp. We are in for an exciting, fun-filled summer! This handbook will fill you in about what you can expect during your time with us. It also lets us know a little more about you. So grab your folks and read through it together. Please make sure you have them fill out the required forms, which will help ensure an enjoyable and safe and AWESOME! experience for all of our Lyric's AWESOME! Summer Campers.

**Hours Of Operation** 

LASC Camp Runs from 9 am - 4pm

Tuition

Tuition: \$450

\$25/ Registration Fee - one time per summer\*

\* Fee waived for returning campers

10% Family Discount (for 2 or more children siblings)

Contact: Sue Nauss 772-220-1942 ext 203 or Sue@lyrictheatre.com

#### Registration

Just mail, scan & email the forms located at the end of this handbook to <u>Sue@lyrictheatre.com</u>, fax (772-283-2374) or drop off the forms by our box office (hours are Monday - Saturday, 10am - 3pm). You can either include a check for the \$25 registration fee, or call Sue at 772-220-1942, ext 203 with a credit card.

#### **Required Paperwork**

- \* Parental Consent/Photo Release/Behavior Policy
- \* Camper Application
- \* Child's Health Emergency Information/Authorization
- \* Authorization for Administered Medication/Treatment (if applicable)

#### Communicating With Us

Please keep us in the loop and we will do the same. Email is a fantastic way to keep in touch. Please be sure to furnish us with a working email that you check daily, as we will be communicating important information to you!

LASC Director: Vanessa Posso

Cell: 904-708-8708

LASCDirector@Lyrictheatre.com

Arts & Education Coordinator: Sue Nauss

Cell: 772-999-1074
Sue@Lyrictheatre.com

#### Age grouping

Our campers range from 1<sup>st</sup> to 8<sup>th</sup> graders. It is based on the grade you will be entering in the upcoming school year. Suitable activities are chosen for each specific age group and we want to keep you with your friends your own age. If we feel you would be more comfortable in a different group, we will discuss it with you and your parents. This is how we will be grouping our campers.

1<sup>st</sup>, 2<sup>nd &</sup> 3<sup>rd</sup>graders 4<sup>th</sup>, 5<sup>th &</sup> 6<sup>th</sup> graders 7<sup>th</sup> & 8<sup>th</sup> graders

subject to change based on enrollment

#### Teamwork

We must all work closely together to achieve our end goal of presenting an awesome "Sharing" for your friends and family. At LASC, all campers must be comfortable and able to work closely with other campers.



#### **Cell Phones**

Cell phones must be turned off and put away during camp session. Texting is not permitted during camp. In case of an emergency, contact Ms.

Vanessa at 904-708-8708, and we will have your camper contact you. Campers caught using phones will have the phone taken away and parents will be notified.

#### What to Bring / Wear

- Movement Appropriate Clothing (Not Baggy)
  - Shorts (not too short!)
  - T-Shirts (no offensive logos)
  - Skirts/Dresses with shorts, leggings or bloomers
     ONLY you will be dancing and playing
  - Closed Toe Shoes Only
  - Dancewear/Dance Shoes if desired -dance class only
- Deodorant
- IT'S MOSQUITO SEASON! Bug Spray & Itch Eraser
- Sunscreen
- Hair Ties (for long hair)
- Reusable Water Bottle
- Brown Bag Lunch & 2 Snacks/Drinks
- A GREAT ATTITUDE!

#### WHAT <u>NOT</u> TO BRING/Wear

- Flip Flops/Sandals
- I-pods (or other mp3 players)
- Game Systems/Computers
- Electronic Devices
- Purses, Wallets, Money, Jewelry or other Valuables
- Single Use Plastic Water Bottles
- Short Shorts
- Exposed Midriff
- Low Cut Shirts
- A BAD ATTITUDE

Drop Off / Pick-up procedure

## LASC is held at THE FLAGLER PLACE 201 SW Flagler Ave., Stuart

Camp Hours 9am - 4pm
Morning Drop-Off begins at 8:45am

Afternoon Pick-up: Camp ends at 4:00pm. Your ride may arrive as early as 3:45pm to line up, but we usually are busy right to the very end; please remind your ride that we will not be dismissing any campers before 4pm. 1st week of camp we require IDs for Pick Up while we get acquainted with the campers' guardians.

Inside Pick Up: Parents may pick up and drop off in the Flagler Place lobby. A staff member will be there to assist you.

Car Loop Drop-Off / Pick Up: We will be utilizing the car loop at Flagler Place. Parents should enter at the south side of the building and follow the loop around. There you will be greeted by the LASC team member with an attendance sheet. For pick-up, Follow same procedure as drop-off. To expedite this process, we will have a staff member stationed with a walkie-talkie, who will ask for your camper's name. We will have them waiting for you the end of the loop. No camper may be released to anyone other than those listed on the form, without written consent from your parent - NO EXCEPTIONS!

Car Signs: Parents - please make a big, clearly written sign with your child's name and place on the dashboard of the car. This will help us get a head start getting you out to your ride as quickly as possible.

Carpoolers: If you will be carpooling, all parents involved need to be listed on the Transportation Authorization Form. No camper may be released to anyone other than those listed on the form, without written consent from your parent - NO EXCEPTIONS!

**Walkers:** Campers age 10 and over may sign themselves in and out of camp with written authorization from the parent (see Transportation Authorization Form).

Off-Hour Drop-off / Pick-up: If you need to sign in or out at any other time than regular camp arrival / dismissal times, then your authorized guardian will have to come in to office and do so with an LASC team member. There is NO extended day option for camp.

Changes: We know unexpected things happen - for us tool If you have a change in plans and need to go home with someone other than the authorized party, please have your parents notify Vanessa at 904-708-8708 AND send an email to <a href="LASCDirector@lyrictheatre.com">LASCDirector@lyrictheatre.com</a> or fax at 772-283-2374. No camper may be released to anyone other than those listed on the form, without written consent from your parent - NO EXCEPTIONS!

#### Medications

No medication (prescription or non-prescription) will be accepted without a notarized **Authorization for Medication / Treatment Form**. This also includes campers with insulin pumps.

- All medications must be brought by an adult to Vanessa Posso, LASC Director, and will be stored in Director's office. They may only be administered by an LASC instructor; or with written consent of parents, self-administered by camper.
- Each prescription medication must be in original container labeled by the pharmacist. Nonprescription medication must be in the original sealed container.
- Medications bottles must be in a re-sealable plastic bag clearly marked with the camper's name.

Epi-Pens and/or an asthma rescue inhaler may be left in safe keeping with Vanessa Posso, LASC Director.

#### **Medical Conditions**

Your parents should notify us if they are aware of any medical condition that would prevent you from fully participating in camp activities. We do lots of active stuff, including dancing, jumping, bending, and calisthenics. Water breaks and rest periods are given throughout the day.

**We want you safe!** LASC may request a health care professional's written medical clearance to participate for campers with certain known medical conditions.

Sometimes, we all need a little extra TLC. Please let our team know if there are any behavioral, emotional or neurological conditions that may require a modified approach (Ex. Anxiety Disorders, Autism, Aspbergers, etc.) Sharing this information with our staff will help ensure a positive, stress-free camp experience.

#### **Nut Allergies**

Although we will take every precaution to minimize exposure, LASC cannot provide a peanut-free or tree-nut free environment.

#### Lunch

You are given a supervised 30 min. lunch and, weather permitting a 30 min. recess. There are covered areas for campers who prefer to sit in the shade. Don't forget your sunscreen, since you will be outside during outdoor recreational activities.

Please bring a lunch and two snacks each day that do not require refrigeration or a microwave. There are no vending machines or other sources of food or drinks (other than a water fountain) on site. Campers who forget their lunch will need to call their parents and have one dropped off to them.

#### Snacks

We have a morning and afternoon snack. Bring 2 healthy snacks and drinks each day, in addition to lunch. Please - NO Soda or Candy.



A Typical Day...

A typical day at LASC is anything but typical. Each day campers will rotate to drama, dance and music groups where they learn new skills, materials and work on their presentations for the grand finale - The Sharing!

Some of the things campers can expect to learn in Drama include basic acting principles, creative writing, staging, improvisation and stage presence. In Music, campers will learn the fundamentals of singing, rhythms, terminology and vocal performance. In Dance, instructors will introduce campers to various styles of dance – including music theatre dance, jazz, ballet, tumbling and hip-hop.

Don't want to be on stage? We've got an important role for you too! Join our Stage Crew and build props, scenery and help run the show.

We will also have regularly scheduled recreations such as movie days, game show fun, arts & crafts and special guest instructors.

Most importantly all campers will learn how to work as a  $\mathsf{TEAM}!$ 

#### **AUDITIONS**

Rising Stars / Super Novas Only

For those campers who LOVE the spotlight or want to have a bigger challenge, we will have auditions. Some of the presentations will have opportunities for featured performers. Those who wish to be considered will have to audition. Campers will be given a material to perform in front of the instructors and other auditionees. This gives us an opportunity to see if your camper is up for challenge of being showcased in front of an audience.

Auditioning is a necessary part of the theater experience and although it can be scary, rest assured that they are conducted in a very supportive environment. Not every performer can have the part they wish for, but there is an important lesson in learning to be a team player even when things don't go as we would like and it is an important role, as parents, to help.

## SHOW TIME (THE SHARING)



Each Session culminates in the main event - the LASC Sharing! Campers get to show off their new skills in a live theatrical presentation. Each session has a different theme and materials are chosen to support the theme.

#### Behind the Scenes

LASC is a camp for all kinds of kids and although this is a theater camp, we are aware that not every kid wants to be in the spotlight. There are plenty of behind-the scenes roles or perhaps your camper wants to share in the fun on stage but not be singled out. That's ok by us. Everyone is welcome and important.

#### **ABSENCES**

While it is understandable that circumstances arise which will prevent a camper from attending camp, when attendance for rehearsals begin to affect a camper's ability to maintain his or her role, parts may be reassigned. Campers who miss choreography or staging during a rehearsal may not be included in that particular number during The Sharing production.



#### **Rewards & Incentives**

We know your camper wants to be the best they can be and we want to help keep them on the right track. Each week a Camper of the Week will be chosen from each class and will be acknowledged in front of his peers and rewarded. Campers & classes are chosen based on participation, following instruction and going the extra mile with things like garbage clean-up, assisting the teachers, being helpful and supportive to peers, teachers, etc.

#### **DISCIPLINE POLICY**

Lyric's AWESOME! Summer Camp strives to create a safe environment for all involved. We establish this environment through mutual respect for each other and placing value on the need to be able to take risks without fear of failure. In order to help create this environment, we have established a code of conduct. Violations of the code of conduct will result in the disciplinary actions outlined below. Please review the following with your child:

Respect of Others: Camp participants will respect
the rights and feelings of the other participants.
Fighting, bullying, name calling, intimidation,
bigotry of any kind, inappropriate language or
any other form of emotional or physical abuse
will not be tolerated.



- Cooperation with Counselors: Campers are expected to pay attention to and follow the instructions of the Camp Counselors. For the safety and well being of other participants, disruptive and distracting behavior that affects the general order of the camp, whether intentional or not, will not be tolerated.
- Cell Phone Use: Participants will not use cell phones during instructional periods, rehearsals, or performances. Cell phones must remain off during these periods.

#### DISCIPLINE POLICY (CONT.)

- Self Destructive Behavior/Dangerous Behavior: Participants who verbalize or demonstrate self destructive or dangerous behavior to others will be immediately dismissed from the camp.
- Destruction of Property: Participants will respect the building, grounds, trees, bushes, flowers and other planted or natural foliage, costumes, props, sets, and all other playhouse property including the property of other participants. Vandalism, stealing, defacing of any property while on the grounds is prohibited.



- **Dismissal**: Drugs, alcohol, tobacco and weapons will not be tolerated.
- Parental Conduct: Parents are to conduct themselves in a respectful manner towards all campers, counselors, and artistic staff. They are also expected to notify the Camp Director of any situation which they feel needs to be addressed and allow the Camp Director to take necessary action to remedy any complaint. At no time should a parent address another camper or another parent about a disciplinary issue. Parents who fail to conduct themselves respectfully will be asked to remove their child from the camp.
- No Refund Policy: There is NO REFUND for a
  participant who is removed from the program for
  violating the Code of Conduct. The NO REFUND
  policy also applies to participants who withdraw
  voluntarily with or without notice.

## RETURN FORMS TO: THE LYRIC THEATRE, 59 SW FLAGLER AVE, STUART, FL 34994 ATTN: SUE OR SUE@LYRICTHEATRE.COM FAX: 772-283-2374

CAMPER APPLIC	ATION - PLEASE PRINT CLEARLY				
Child's Last Name First	Age Gender (M/F)				
Grade entering in Fall Address					
City State Zip	p Email Address:				
Guardian Name:	Guardian Name:				
Guardian Cell #:	Guardian Cell #:				
Alt. #:	Alt. #:				
be aware?YesNo If yes, please iden  T-SHIRT SIZE: Youth XS Youth S Youth Med  PLEASE CIRCLE WHICH SESSION YOUR CAMPER V	x. Autism) or medical (including allergies) conditions of which we should tify:  Youth L Adult S Adult Med Adult L Adult XL  VILL BE ATTENDING: Session 1: June 10-28 Session 2: July 8-26 may not be included in that particular number during the Sharing Production				
·	***				
_	Information: Please mark one				
	a walker and is permitted to sign themselves out at the end of the day				
	wing Authorized Pick-up People (Including Parents)::				
	/				
	/				
	PAYMENT INFO pplication for each child. Checks should be addressed to Friends of The Lyric, Inc. ss, Arts & Education Coordinator at: (772) 220-1942 ext. 203.				
Registration Fee: \$25* *Reg. waived for returning campers	Tuition: \$450 **  **10% discount for two or more children in same family				
attend, there will be no refund. 2) Tuition is non-transferable/non-ref	uplication, a place is being held for my child(ren) in camp. Therefore, should he or she not undable. 3) The undersigned hereby saves and holds harmless Lyric AWESOME! Summer or personally and each and every one of them from any act or acts and any and all claims rformances inclusive of staged public performances.				
PARENT SIGNATURE	DATE				
HOW D	ID YOU HEAR ABOUT US?				
We are returning campers Newspaper	Advertisements FaceBook Flyer Lyric Website				
Word of Mouth (Please Tell Us Who)	Other:				
	OFFICE USE ONLY				
<b>SESSION 1: JUNE 10-28, 2024</b> Reg. Fee \$25 rec'd	Tuition Paid:				
<b>SESSION 2: JULY 8-26, 2024</b> Reg. Fee \$25 rec'd	Tuition Paid:				

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Parental Consent / Photo Release / Behavior Policy Notification Form							
I, (parent name), the undersigned parent or legal guardian of (child's name)hereby consent to his or her full participation in the activities of The Lyric's AWESOME! Summer Camp 2024. I agree to release, indemnify, protect, defend and hold harmless the Friends of the Lyric Inc., the City of Stuart and The Lyric's AWESOME! Summer Camp, its teachers, volunteers, counselors, agents, administrators, and staff members to supervise my child while participating in the Summer Camp activities, from any claim or liability of whatsoever kind or nature, including but not limited to personal injury, as the result of my child's participation in the camp activities, absent of gross negligence or willful misconduct of the Lyric's AWESOME! Summer Camp.  Signature of Parent/Guardian:							
I, (parent name), the undersigned parent/guardian of (child's name), hereby consent that any audio recordings, videotapes and/or photographs of above named child may be used by The Lyric's AWESOME! Summer Camp 2024 in whatever way they desire, including newspaper, television and website; furthermore, I hereby consent that such photographs, films and recordings, and the negatives or tapes from which they are made shall be the property of that organization, and it shall have the right to sell, duplicate, reproduce and make other uses of such photographs, films, tapes, negatives and/or recordings as it may desire free and clear of any claims on the part of that child whatsoever on my part.  Signature of Parent/Guardian:							
	of Parent/Guardian: Da	te:					
The Lyric's AWESOME! Summer Camp 2024 strives to create a safe environment for all involved. We establish this environment through mutual respect for each other and placing value on the need to be able to take risks without fear of failure. In order to help create this environment, we have established a code of conduct. Violations of the code of conduct may result in disciplinary actions ranging from verbal warnings and parental notification to dismissal from camp. Please review the following with your child:							
•	<b>Respect of Others</b> : Camp participants will respect the rights and feelings of the oth intimidation, bigotry of any kind, inappropriate language or any other form of emotion						
•	• Cooperation with Counselors: Participants are expected to pay attention to and follow the instructions of the Camp Counselors. For the safety and well being of other participants, disruptive and distracting behavior that affects the general order of the camp, whether intentional or not, will not be tolerated.						
•	• <b>Cell Phone Use</b> : Participants will not use cell phones during instructional periods, rehearsals, or performances. Cell phones must remain off during these periods.						
•	• <b>Self Destructive Behavior/Dangerous Behavior</b> : Participants who verbalize or demonstrate self destructive or dangerous behavior to others will be immediately dismissed from the camp.						
•	• <b>Destruction of Property</b> : Participants will respect the building, grounds, trees, bushes, flowers and other planted or natural foliage, costumes, props, sets, and all other playhouse property including the property of other participants. Vandalism, stealing, defacing of any property while on the grounds is prohibited.						
•	Dismissal: Drugs, alcohol, tobacco and weapons will not be tolerated.						
• Parental Conduct: Parents are to conduct themselves in a professional manner towards all campers, counselors, and artistic staff. They are also expected to notify the camp director of any situation which they feel needs to be addressed and allow the camp director to take necessary action to remedy any complaint. At no time should a parent address another camper or another parent about a disciplinary issue. Parents who fail to conduct themselves professionally will be asked to remove their child from the camp.							
•	• <b>No Refund Policy</b> : There is NO REFUND for a participant who is removed from the program for violating the Code of Conduct. The NO REFUND policy also applies to participants who withdraw voluntarily with or without notice.						
I have reviewed the above code of conduct with my child and understand that, at the discretion of Vanessa Posso LASC Director, violations of the code of conduct may result in disciplinary action, including dismissal from camp.							
	Parent Signature	_ Date					
	Camper Signature						

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#### Child's Health/Emergency Information and Authorization Form

(To be completed by the parent or guardian – Please Print Clearly)

#### Health/Emergency Information

Child's Name:						
Other Name Child Responds to (nickname):	Birth Date:					
Parent's/Guardian's Name:						
Address:						
Primary Phone: ()	Alt. Phone: ( )					
EMER	GENCY CONTACTS					
In case of emergency and if the parent(s)/guardian(s) cannot be reached, please contact one of the following persons:						
1. Name:	2. Name:					
Phone: ()	Phone: ()					
Relationship:						
Are your child's activities restricted in any way?Yes	_ No If yes, please explain:					
Please list any significant medical conditions or allergies you	r child has as well as any medication(s) taken:					
<b>Authorization for Emergency Medical Care</b> In case of accide Lyric's AWESOME! Summer Camp 2024 to call a health care pr (child's name) to the nearest hospital or doctor, and it is under nor preferred health care provider can be contacted, The health care provider. It is also understood that this agreemer AWESOME! Summer Camp 2024 are true emergencies.	n and over the counter) to be given during camp hours must have a nent form on file. Please submit with application.  Int or illness requiring medical attention, the undersigned authorize The rovider or to take my child					
PREFERRED PHYSICIAN INFORMATION	PREFERRED HOSPITAL INFORMATION					
Name:	Name:					
Address:	Address:					
Phone: ( )	Phone: ( )					
Insurance Carrier: Policy #	: Group:					
be responsible for the cost of such emergency medical care.	nysician in the event that I cannot be reached for permission. I agree to					
Signature of Parent/Guardian:	Date					

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OR SUE@LYRICTHEATRE.COM FAX: 772-283-2374

### **AUTHORIZATION FOR ADMINISTERED MEDICATION/TREATMENT**

Only required for campers who will be receiving medication, both prescription & non-prescription

Camper Name:			Date of Birth:			
Parent/Guardian Name:			Home Phone: ( )			
Cell Phone: ( )		Work I	Work Phone: ( )			
Allergies:						
Reasons for Medication:						
MEDICATION	DOSAGE & ROUTE	FREQUENCY	SPECIFIC TIMES	SPECIAL INSTRUCTIONS/ SIDE EFFECTS		
NOTE:  • Medications must completely labeled only medications at It is your responsible regimen.  • Medications bottle	be supplied in the decontainers, proventh to notify Van	n site.  ne original container  viding one for home a  hysician may be adm  ness Posso, LASC Dire sealable plastic bag	Ask the pharmacist to and one for camp. ninistered by Vanessa P ector when there is a ch clearly marked with th	hange in medication or treatment		
Parent/Guardian Name (Pr	inted)	Signature of Pa	rent/Guardian	Date Signed		
Home Phone Number		State of County of Signed (or at				
Work Phone Number		by Signature of I	by (name(s) of individual(s)). Signature of notarial officer Stamp			
Cell Phone Number		Title of office My commissi				