

PEEL CHILDREN'S CENTRE/NEXUS YOUTH SERVICES
SCHEDULE OF EXPENSE REIMBURSEMENT
For 2016/17

<u>EXPENSE</u>	<u>RATE</u>
Personal Car Use	\$.46 per km
Car Rental	Approved Car Rental Company
Air, Train	Economy Fare
Bus	Fare
Taxi	Fare
Parking	Cost
Accommodation	Single room (government rate)
Telephone	Cost

MEALS

Breakfast	\$15.60
Lunch	\$26.00
Dinner	\$52.00
Gratuities	15%
Maximum daily expenditure	\$93.60 + Gratuity

- ❖ Meal allowance will be provided when employees are away from their home site or when having a meal while conducting business. The daily maximum amount may be utilized when the staff member chooses to skip a meal that would normally be provided (e.g. breakfast) and receipts for lunch and dinner do not exceed the daily maximum amount.

Revised April 1, 2016