



VOLUNTEER APPLICATION

Volunteer Office:
321-433-5712

Email:
(Volunteer Coordinator)
copelandt@easternflorida.edu

FAX:
321-433-5817

(Do not write in this space)

Date Submitted:
____/____/____

Date attended orientation:
____/____/____

Date completed training:
____/____/____

Applicants must have or have access to a computer to receive communications, sign up for events and receive scheduling confirmations.

NAME: _____ NICKNAME: _____
 Last First Middle Initial

_____ Male _____ Female BIRTH DATE: _____ / _____ / _____

ADDRESS (Local): _____
 Street City Zip

PHONE: _____
 Home Cell Work

E-MAIL ADDRESS/ **Please print clearly:** _____

List months you are **NOT** available: Start Date: _____ End Date: _____

Note: To become a King Center Volunteer, you must be available for the months of October through April.

October through April: Volunteers are required to sign up for a minimum of 3 events per month.
May through September: Sign up requirements will be adjusted as needed throughout these less busy months.

OPPORTUNITIES FOR NEW VOLUNTEERS

_____ **USHER (Front of House)** _____ **CONCESSIONS DEPARTMENT**
 Select either "Usher/Front of House" or "Concessions Department"

NOTE: If you are interested in the Concessions Department, your application will be given to that department and you will be contacted when openings are available.

Front of House:

After one season of service, volunteers may train for additional job positions such as ticket taking, lobby receptionist, guest services etc.

Concessions Department:

Offers a variety of job opportunities such as lobby and patio concessions, bar backing, Crown Club food services and special events.

VOLUNTEERS MUST PROVIDE UNIFORMS

Name badges provided by the King Center.

FRONT OF HOUSE & CROWN CLUB: (Women) Plain white blouse with collar (long or short sleeved), black neck tie/ribbon, black dress slacks or skirt (knee length and no longer than mid-calf), black shoes (maximum 2" heel) **(Men)** White dress shirt (long or short sleeved), black bowtie, black dress slacks, black shoes. (Black blazer style jackets, although recommended, are optional for both men and women).

CONCESSIONS: (Men & Women) King Center concessions tee shirt. (First tee shirt provided at no cost to the volunteer) Additional information regarding slacks style options will be given at orientation).

A detailed Volunteer Manual is distributed at the orientation.

PLEASE ANSWER THE FOLLOWING

Volunteer positions may require standing throughout the event, negotiating stairs and/or heights, walking from the parking lot to the theatre, and in concessions may require lifting up to 10 pounds. Are you able to perform these duties?

YES NO

If "NO", explain: _____

Most of our performances are at night and may run as late at 11:00 PM. Will you be able to volunteer for our night time performances? YES NO

King Center events are diverse and varied in style and theme. Are you prepared to work any type of performance presented? YES NO

If "NO", please explain: _____

Why do you want to be a King Center volunteer? _____

Please list your skills, experience and hobbies: _____

***Remember, when you are on the job, you are a Volunteer, not a patron.
If you wish to "see" a specific show, we recommend that you purchase a ticket for the performance you wish to see, rather than watch a show for which you are working.
Although it is certainly a "perk" to see portions of our performances, please be aware that while on the job, our Volunteer Corps is in the business of customer service.***

Thank you for your interest in becoming a King Center Volunteer.

Have you ever been convicted of a felony; plead nolo contendere (no contest) to a felony; or plead guilty to a felony; or found guilty of a felony? * A "yes" answer will not automatically bar you from volunteering at the King Center. The nature, severity, and date of the offense in relation to the position for which you are volunteering are considered. (Include any and all instances of the foregoing even if adjudication was withheld.)

(circle one) YES NO If YES, describe in full detail, including dates:

I certify that the statements made in the Volunteer Application are true and correct, and have been given voluntarily. If the information provided in this document is found to be untruthful, I understand that I will be released from the King Center's Volunteer Corps.

I understand that I will not be paid for my services as a volunteer, and that filling out an application for the program does not guarantee acceptance into the Volunteer Corps.

Applicant's Signature _____

_____/_____/_____
Date